

Heritage NSW

State Heritage Register Nomination Form

The State Heritage Register is a statutory list that provides legal protection for the conservation and management of state significant heritage places and objects. Anyone can nominate a significant place or object for potential listing on the NSW State Heritage Register.

Before completing this form, read the [Guidelines for Nominations to the State Heritage Register](#) to check whether a nomination is appropriate. You should only nominate an item or place you believe to be important for New South Wales, not just locally. This is because only items or places that meet the criteria of state heritage significance are eligible for listing on the Register.

When completing the form, please make sure all the mandatory questions have been answered, as indicated with an asterisk (*). Incomplete forms or forms with insufficient information may not be accepted. Lodging a nomination form does not signify that a nomination is accepted and under assessment.

Additionally, you should check the [online heritage database](#) or contact us to confirm whether the item may already be under assessment for nomination.

A. Nominated place

1. Name

Name of item or place*	
Other or former names	

2. Location

At least one of these three location details must be provided.

For a moveable heritage object, enter its principal location, including street number, street name, suburb or town and postcode. If the item or place has no street number, provide land parcels, including lot numbers, section numbers and DP number. If it has no land parcels, provide coordinates and a map.

Street address*					
Alternate street address					
Local Government Area*					
Land parcel*					
Lot number		Section number (if applicable)		DP number	
Lot number		Section number (if applicable)		DP number	
Lot number		Section number (if applicable)		DP number	
Coordinates					
Latitude		Longitude		Datum	

3. Map of nominated place

Map of enclosed area*	
Source of map or plan*	
Boundary description*	

4. Ownership

Name of owner(s)*	
Business/Organisation (if applicable)	
Address	
Phone	
Email	
Ownership explanation, if known	

B. Significance

5. Why is it important for New South Wales?

Its recommended that you read and use *Assessing heritage significance* as a guide before completing this section.

Statement of heritage significance*	
Comparisons*	

C. Description

6. Item or place

Description*	
Condition of fabric and/archaeological potential*	
Integrity or intactness*	
Modification dates, if known	
When was the last time you inspected the item or place?	
Current use, if known	
Original or former use	
Additional comments	

D. Historical outline

7. Origins and historical evolution

Years of construction*	Start		End	
Designer or architect*				
Maker or builder*				
Historical outline of item or place*				

8. Historical themes represented

Select one or more of the national and state heritage themes represented by the nominated item or place. Themes indicate the broad historical context in which the nominated item or place is significant.

See the guidelines [Historical Themes](#) and [History and Heritage](#) for a more detailed description of each theme.

National themes (select one or more of themes 1 to 9)	
State themes (within national themes 1 to 3)	
State themes (within national themes 4 to 9)	

E. Criteria

9. Assessment under Heritage Council criteria of state significance

A. It is important in the course or pattern of the cultural or natural history of NSW*.
B. It has a strong or special association with the life or works of a person or group of importance in the cultural or natural history of NSW*.
C. It demonstrates aesthetic characteristics and/or a high degree of creative or technical achievement in NSW*.
D. It has a strong or special association with community or cultural group in NSW for social, cultural or spiritual reasons*.
E. It has potential to yield information that will contribute to an understanding of the cultural or natural history of NSW*.
F. It possesses uncommon, rare or endangered aspects of the cultural or natural history of NSW*.
G. It demonstrates the principal characteristics of a class of cultural or natural places or environments in NSW*.

F. Listings

10. Existing heritage listings

Check one box for each of the following listings. You may need to contact the local council or relevant organisation to confirm the item's listing status.

<input type="checkbox"/> Listed	<input type="checkbox"/> Not Listed	Local environmental plan (LEP) – heritage item
<input type="checkbox"/> Listed	<input type="checkbox"/> Not Listed	LEP – heritage conservation area
<input type="checkbox"/> Listed	<input type="checkbox"/> Not Listed	Draft LEP – Draft heritage item
<input type="checkbox"/> Listed	<input type="checkbox"/> Not Listed	Draft LEP – Draft heritage conservation area
<input type="checkbox"/> Listed	<input type="checkbox"/> Not Listed	State Heritage Register (search the online heritage database)
<input type="checkbox"/> Listed	<input type="checkbox"/> Not Listed	National Trust register
<input type="checkbox"/> Listed	<input type="checkbox"/> Not Listed	Aboriginal heritage information management system
<input type="checkbox"/> Listed	<input type="checkbox"/> Not Listed	Australian Institute of Architects Register of 20th Century Architecture
<input type="checkbox"/> Listed	<input type="checkbox"/> Not Listed	National shipwreck database
<input type="checkbox"/> Listed	<input type="checkbox"/> Not Listed	Engineers Australia list
<input type="checkbox"/> Listed	<input type="checkbox"/> Not Listed	National Heritage List
<input type="checkbox"/> Listed	<input type="checkbox"/> Not Listed	Commonwealth Heritage List
<input type="checkbox"/> Listed	<input type="checkbox"/> Not Listed	Register of the National Estate
<input type="checkbox"/> Listed	<input type="checkbox"/> Not Listed	NSW government agency section 170 heritage and conservation register
Other listings (if applicable)		

G. Images

11. Image 1 – Principal image of the item or place

Please provide low resolution images to assist our understanding of the place. At least one image must be provided.

Please note that the nominator and author may be contacted by the reviewing officer and asked to provide details regarding the source of images supplied in this form. The reviewing officer may request the details of the image copyright holder in order to obtain their permission for the images to be used in the promotion and documentation of the nominated item.

Image subject* This may include the nominated item from a specific angle, or a related event, person or site.	
Date of image* This may be an approximate date or year if the actual date is not known.	
Photographer, artist or creator if known	
Copyright holder, if known	

H. Additional images

Additional images may include historical or current photographs, images of artworks, maps, etc.

12. Image 2

Image subject	
Date of image	
Photographer, artist or creator if known	
Copyright holder, if known	

13. Image 3

Image subject	
Date of image	
Photographer, artist or creator if known	
Copyright holder, if known	

14. Image 4

Image subject	
Date of image	
Photographer, artist or creator if known	
Copyright holder, if known	

15. Image 5

Image subject	
Date of image	
Photographer, artist or creator if known	
Copyright holder, if known	

16. Image 6

Image subject	
Date of image	
Photographer, artist or creator if known	
Copyright holder, if known	

17. Image 7

Image subject	
Date of image	
Photographer, artist or creator if known	
Copyright holder, if known	

18. Image 8

Image subject	
Date of image	
Photographer, artist or creator if known	
Copyright holder, if known	

19. Image 9

Image subject	
Date of image	
Photographer, artist or creator if known	
Copyright holder, if known	

20. Image 10

Image subject	
Date of image	
Photographer, artist or creator if known	
Copyright holder, if known	

21. Image 11

Image subject	
Date of image	
Photographer, artist or creator if known	
Copyright holder, if known	

22. Image 12

Image subject	
Date of image	
Photographer, artist or creator if known	
Copyright holder, if known	

I. Nominator

23. Details of the nominator

Name*	
Organisation*	
Position	
Contact phone number*	
Address	
Email	

24. Reasons for nomination

Background or reasons for nomination

25. Nominator signature

Typed name is acceptable if an electronic signature is not available.

Name*		Date*	
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J. Author

Is the nominator also the author?

☐ Yes ☐ No

If the nominator is also the author of this form, you do not need to complete this section.

26. Primary author of this form

Name*	
Organisation	
Position	
Contact phone number*	
Email*	
Address	
Date completed*	

27. Author signature

Typed name is acceptable if an electronic signature is not available.

Name*		Date*	
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K. References

28. References used

[illegible]

L. Checklist

Before submitting this form, check that you have:

<input type="checkbox"/>	completed all required sections
<input type="checkbox"/>	explained why the item or place is of state significance in the statement of heritage significance
<input type="checkbox"/>	explained how one or more of the criterion has been fulfilled for listing
<input type="checkbox"/>	inserted and/or attached photographs, maps and other images in digital format
<input type="checkbox"/>	acknowledged all sources and references that have been used
<input type="checkbox"/>	Included the nominator's signature (typed name is acceptable if electronic signature is not available)
<input type="checkbox"/>	signed and dated this form (typed name is acceptable if electronic signature is not available)

The completed form and related supporting documentation should be emailed to:

heritagemailbox@environment.nsw.gov.au

If you are unable to submit via email, please post your completed form and documentation to:

Heritage NSW, Community Engagement
Department of Premier and Cabinet
Locked Bag 5020, Parramatta NSW 2124

What happens next?

Your assistance in helping to protect this State's heritage is greatly appreciated and you will be contacted if the reviewing officer has any questions. Please note that lodging a nomination form does not signify that a nomination is accepted and under assessment.

Further information

If you wish to clarify any of the requirements of a nomination, please call us on 02 9873 8500.